

JIMMY V. GRINZAID

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PROJECT MANAGEMENT & IMPLEMENTATION *MISSION CRITICAL OPERATIONS AND ON-SITE PROJECT AND CLIENT INTERFACING*

SUMMARY OF QUALIFICATIONS:

Results-driven professional with an MBA degree from Georgia State University, Electrical Engineering degree from Georgia Institute of Technology and over 20 years of operations experience. Proven ability to deliver results in project management, customer interface, fiscal and technical planning, sales and marketing, mission critical operations, leadership, performance, training, and all facets of corporate operations. Areas of expertise include:

- Mission Critical Operations
 - Project Management & Implementation
 - Performance and Quality Improvement
 - Fiscal Planning, Budgeting, Client Interfacing
 - Staff Training, Development and Leadership
 - Advertising, Sales & Marketing
- Culturally sensitive and adept at developing and guiding diverse teams to deliver top performance
➤ Excellent computer and software skills (Word, Excel, Power Point, Outlook, Internet Explorer and many others)
➤ Personality Characteristics: client-focused, creative, self-starter, detail-oriented, team player, visionary
➤ Excellent written, communication and presentation skills

SUMMARY OF EXPERIENCE:

HOOD, PATTERSON & DEWAR, INC. – Atlanta, Georgia
Contractor

2010 – Present

Mission Critical operations & client interfacing, account management, team and project management, engineering, electrical testing and commissioning of mission-critical Data Centers for world-class corporations, such as Apple, Twitter, QTS, Delta Airlines, HP, Turner Broadcasting, American Express, United Healthcare, Bank South, and others. All Data Center projects are under non-disclosure agreements. Additional public knowledge and general information can be provided in-person.

MAD MAD WHIRLED, LLC – Marietta, Georgia

2005 – 2010

Family and Corporate Entertainment Complex

Owner

- Established and operated a unique 30,000sf entertainment center featuring Whirlyball, Laser Tag, Moonwalks, Movie Theater, Arcade, Banquet Halls, Party Rooms, Corporate Team Building Challenge Courses, Live Local and National Band Performances. Oversaw a team of 60 employees (Managers, Sales & Marketing, Supervisors, Promoters, Staff)
- Developed and implemented Sales and Marketing strategies leading to revenue increase from \$600K/yr to \$1.1M/yr in less than 2 years of operations.
- Reached #1 position for Google search engine results due to successful business branding, marketing and promotion

ZUA AUTOPARTS, INC. – Oakwood, Georgia

2002 – 2005

Manager

Oversaw steering gear manufacturing support team for BMW, Mercedes, Ford, VW, and Nissan assembly lines. Team was directly responsible for reduction of machine down time, cycle improvements, improvement of Overall Equipment Effectiveness, TPM (Total Productive Management), Kaizen, new equipment & process installations and start-up.

RICOH ELECTRONICS, INC. – Atlanta, Georgia
Director of Engineering & Maintenance (6 years)

1990 - 2002

As Director of 25-employee engineering and maintenance departments for more than seven years, achieved measurable and tangible results in the following areas:

- ◆ **Staff Training:** Directly involved in creation and organization of training programs for the **ISO-14000** environmental compliance standards, safety and emergency action procedures, good practices of project handling and feedback to customers, budget planning and considerations for capital asset projects.
- ◆ **Employee Development:** Set-up incentive programs benchmarked and implemented by the entire facility. Established Information & Communication boards to provide feedback on the activities of engineering and **TPM**. Established “Personal Performance Development System” and improved employee review process.
- ◆ **Engineering Support:** Established weekly “Project Progress Report” updates, published electronically and available for progress monitoring by management and production. Organized **technical “Kaizen”** (Improvement) projects to reduce down-time, increase yield, improve **Overall Equipment Effectiveness (OEE)** and ensure safety. Created “**Spider Chart**” project planning and reporting system for departmental term policy.
- ◆ **Performance:** Recipient of “Empowering Leader” Achievement Award (nominated by employees and peers). Recipient of President’s “Best Achievement of the Year” Award for implementation and unconditional approval of prestigious **ISO-9002** international quality certification for Ricoh – Georgia Plant.

Manager – ISO-9000, TPM (Total Productive Maintenance) Offices (2 years)

Set-up and introduced plant-wide Quality System leading to ISO-9002 Certification. Organized and chaired weekly, monthly and semi-annual quality meetings for supervisors, managers, directors and top executives. Created training courses along with manuals, videos, customized departmental training and a 2,000-document computerized system of procedures. Passed ISO-9000 Internal Auditor Certification. Trained Ricoh Mexico management and personnel on the principles and practices of a successful TPM program. Benchmarked on-location at Ricoh World headquarters in Japan.

Senior Electrical Engineer (1 year)

Coordinated ALL electrical activities during facility’s growth and expansion. Installed and maintained various systems, such as Robotic Palletizers, AGVs (Automated Guided Vehicles), ASRS (Auto Storage/Retrieval System), Random Case Sealers, Label Applicators, fully automated Filling lines, various MHS (Material Handling Systems) and automated process equipment.

Plant Electrical Engineer (3 years)

As a member of the energy management project team, was instrumental in establishing an energy monitoring and improvement program resulting in **\$2.54 million in energy savings** for 1991-1993. Responsible for plant-wide automation comprised of material handling systems, automated guided vehicles, conveying/packaging systems, PLCs.

KECK AND WOOD, INC. – Atlanta, Georgia
Electrical Engineer

1986 to 1990

Designed and developed electrical systems and equipment for Water and Wastewater Treatment Facilities, industrial and commercial installations with emphasis on power distribution, lighting layout and equipment specifications.

EDUCATION & PROFESSIONAL DEVELOPMENT

MBA (Master of Business Administration), Georgia State University, 1995
Bachelor of Science, Electrical Engineering, Georgia Institute of Technology, 1986

PERSONAL INTERESTS

- Fencing (three-times state fencing champion); Winner of the National Paper Airplane Contest
- Fluent in Russian – reading, writing, oral communication and technical translation
- Member of the Protocol Olympic Committee during the Olympic Games in Atlanta
- Other interests include youth team coaching, origami, snow skiing, in-line skating, soccer.